



THE COLLEGE OF SURGEONS OF HONG KONG

RESEARCH GRANT

GUIDANCE NOTES

- (a) Applicant must complete an application form. The form entries should be typed. All sections of the relevant parts must be completed.
- (b) Each application should be submitted with **only one applicant nominated as the Principal Investigator (PI)** and no applicant should submit more than one application **in this capacity**. Other joint applicants, if any, will be regarded as Co-investigators (Co-I). Each Co-I should have a clear, distinct and material role. Excessive number of Co-Is should be avoided. Save in very exceptional circumstances, the Council will not entertain requests for the addition of co-investigators to a project after the funding award. **A change of Principal Investigator (PI) during the period of processing the application will not be approved.**
- (c) Research project should be completed within 2 years. Timescale may be extended to a maximum of 3 years only.
- (d) The Research Grant will normally be \$30,000 for each project.
- (e) A progress report of the project should be forwarded by the applicant to the Research Committee every 6 months.
- (f) A full report must be submitted to the College after the completion of the project.
- (g) The grantee is required to present his/her research report in the Annual Scientific Meeting of the College.
- (h) The research report will be published in the Journal of Surgical Practices.